

REQUEST UNDER DISTRICT OF COLUMBIA FREEDOM OF INFORMATION ACT

May 31, 2019

Runako Kumbula Allsopp
FOIA Officer
Office of the Attorney General of the District of Columbia
1350 Pennsylvania Avenue, NW, Suite 409
Washington, DC 20004

By Electronic Mail: runako.kumbula-allsopp@dc.gov

Re: Records Related to OAG's Donation Agreement with Robert B. McKinstry, Jr.

Dear Ms. Allsop:

On behalf of the public policy group Energy Policy Advocates (EPA), recognized by the Internal Revenue Service as a non-profit public policy institute under § 501(c)(3) the Internal Revenue Code, and pursuant to the D.C. Freedom of Information Act, D.C. Code §§2-531-539, please provide copies of the following records relating to OAG's "Donation Agreement Between the District of Columbia Government and Robert B. McKinstry, Jr." signed by Natalie Ludaway on April 10, 2018:

1. The Attorney General's (OAG) application form to the Office of Partnerships and Grant Services (OPGS) as required by Mayor's Memorandum 2015-001, Section III, A. This application form should include certifications by both OAG and Robert B. McKinstry, Jr.;
2. The certification by the Attorney General that Robert B. McKinstry, Jr.'s donation is consistent with Mayor's Memorandum 2015-001 as required by Mayor's Memorandum 2015-001, Section III, K;

3. The pre-solicitation application from OAG to OPGS as required in Mayor's Memorandum 2015-001, Section III, C;
4. The written donation agreement, signed by representatives of OAG and Robert B. McKinstry, Jr., including a statement of authority for OAG's use of the donation, as required by Mayor's Memorandum 2015-001, Section III, E, and
5. OAG's notification to OPGS that Robert B. McKinstry, Jr. had began work as required by Mayor's Memorandum 2015-001, Section III, G.

We make this request confident that the OAG maintains such records together in a discrete location and the search should not require appreciable time or other resources. We understand that a public body may charge a fee for the cost of the search, examination, review, copying, and mailing costs. Given the nature of the records responsive to this request, most are likely to be held in electronic format, and there should be no photocopying costs. Regardless, if the documents were received by your Office in hard copy, we request you produce them electronically.

If your Office expects to seek a charge associated with the searching, copying or production of these records, however, please provide an estimate of anticipated costs for processing this request. Given EPA's non-profit and public interest nature and intention to broadly disseminate relevant findings, EPA requests a waiver or reduction of any applicable fees.

We look forward to your response and should you have any questions, feel free to reach me at MatthewDHardin@gmail.com.

Sincerely,

Matthew D. Hardin
Executive Director
Energy Policy Advocates