

CALIFORNIA PUBLIC RECORDS ACT REQUEST

July 3, 2019

Office of City Attorney
City Hall, Room 234
1 Dr. Carlton B. Goodlett Pl.
San Francisco, CA 94102

Via Electronic Mail: cityattorney@sfcityatty.org

Re: Certain Agreements with Robert B. McKinstry, Jr.

Dear Sir or Madam:

On behalf of the public policy group Energy Policy Advocates (EPA), recognized by the Internal Revenue Service as a non-profit public policy institute under § 501(c)(3) the Internal Revenue Code, and pursuant to the California Public Records Act §§ 6250, *et. seq.*, please provide copies of the following records: any common interest agreement, contingency fee or other fee agreement, and/or any retainer, representation and/or engagement agreements, entered into by your Office at any time in 2018 and/or 2019 with, or otherwise including as a party, Robert B. McKinstry, Jr.

We make this request confident that your Office maintains such agreements together in a discrete location and the search should not require appreciable time or other resources. We understand that a public body may charge a fee for the cost of the search, examination, review, copying, and mailing costs. Given the nature of the records responsive to this request, most are likely to be held in electronic format, and there should be no photocopying costs. Regardless, if the documents were received by your Office in hard copy, we request you produce them electronically.

If your Office expects to seek a charge associated with the searching, copying or production of these records, however, please provide an estimate of anticipated costs for processing this request. Given EPA's non-profit and public interest nature and intention to broadly disseminate relevant findings, EPA requests a waiver or reduction of any applicable fees.

We look forward to your response and should you have any questions, feel free to reach me at matthewdhardin@gmail.com.

Sincerely,

Matthew D. Hardin
Executive Director
Energy Policy Advocates